



IDAHO COUNTY - GRANGEVILLE AIRPORT ADVISORY BOARD

ADVISORY BOARD MEMEBERS

Chairman.Vacant – Jeff Kutsch, Vice Chairman. – Secretary, Vacant.
Bryan Mahoney - Bob Mager - Willy Acton

7/19/2023 Airport Advisory Board Meeting Minutes (Called to Order at 3:08 PM by Jeff Kutsch)

Board Present: Jeff Kutsch, Bryan Mahoney

Call-ins: None.

County Personal Present: Denis Duman, Commissioner; and Mike Cook, Airport Manager

Guests Present: Ken Kuther

Secretary's Minutes:

None

Old Business/Unfinished Business:

1. Secretary position is still vacant and needs to be filled ASAP.
2. Due to the absence of minutes from the previous two meetings, at Mr. Kutsch's request, Commissioner Duman updated the board on past activities. The proposed May 1 airport development meeting scheduled at the airport did not take place. Information from the previous board Chairman's presentation to the County Commissioners at their May 30, 2023 public meeting were previously published and available on the county website. The county has no intention of abolishing the Airport Advisory Board. Nothing more to add.
3. Available airport employee Job Descriptions were provided to the previous Chairman of the Airport Advisory Board as requested and will be provided to the current acting Chairman.
4. Airport Webcam-Mike Cook advised the request for an airport condition Webcam was well received by State Division of Aeronautics and Idaho Transportation Dept. It is in their hands now to work out an agreement between the two agencies on fundings, installation, and maintenance.
5. No further information on hangar water and sewer hookup and availability. The City of Grangeville has set the requirements and costs and no change is expected in their pricing.
6. Mike Cook advised that previous requests for a trash receptacle at the fuel pumps, the Jet-A fuel truck grounding wire, and the fuel ladder repair have all been accomplished.
7. Mr. Cook also informed the Board that the airport has obtained their new pickup truck and is purchasing the required snow plow equipment and attachments to be ready for this winter season. Previous now obsolete equipment is published for sale.
8. The Board met at the airport on June 16 with Commissioner Duman and Airport Manager, Mike Cook to discuss and review the final location for the new airport office and pilot's lounge.
9. the Board discussed the updated Airport Website. Acting Chairman, Jeff Kutsch, acknowledged there have been many updates but the County website still mentions the Airport Development Authority (ADA) and that the Airport Advisory Board meeting minutes are placed under this header. He asked for clarification on the existence of this previous board, which has been dissolved, and asked for an update to be made reflecting the current advisory board. He also noted that the airport data contained on the Aircraft Owners and Pilots Association (AOPA) web page, provided by through the County website link, was in need of updating.

New Business:

1. Charmain position vacant-County needs to appoint a new board member.

2. The Acting Chairman stressed the need for ALL board members to make an effort to attend the scheduled meetings, especially with currently operating one board member short. County Ordinance No. 40 Idaho County Airport Advisory Board requires a 5-member board and “all recommendations and action shall be made by the majority vote of a quorum of the Advisory Board”. Meetings are not productive without every board member attendance. Emergencies are always a valid excuse for absence.

3. The Board asked Commissioner Duman the seek an amendment to the County Ordinance No. 40 Section 4 which currently requires the “Advisory Board to hold one (1) regular meeting per month” to “Advisory Board shall hold at least one (1) regular meeting per quarter”. As requested by the Commissioners or for a time critical review and recommendation the Board is more than willing to assemble for special meetings.

Next Meeting Scheduled for August 30, 2023 at 3:00 PM.

Meeting was adjourned 4:15 PM